

**NIAGARA COUNTY SEWER DISTRICT #1  
ADMINISTRATIVE BOARD MEETING**

**Wednesday, January 24, 2024 at 4:00 p.m.**

**REVISED AGENDA**

1. Call to Order
2. Roll Call
3. Pledge
4. Reorganizational Items
  - a. Election of Chairman
  - b. Election of Vice-Chairman
  - c. Appointment of Attorney
  - d. Appointment of Engineer
  - e. Set Monthly Meeting Date/Time
5. Approval of Previous Minutes – December 20, 2023
6. Approval of Vouchers
7. Financial Report
8. Communications
9. Old Business
10. Additional Reports
  - a. Chief Operator Report
  - b. Administrative Director Report
    1. 2024 District I/I Policies and Procedures
    2. 2024 Guidelines for Procurement of Goods and Services
    3. Electronics Technician Position
    4. Filter Feed Pump 1 – Additional OEM Work
    5. Town of Niagara Project
  - c. Engineer's Report
  - d. Attorney's Report

**1. NYS Attorney General Correspondence**
11. New Business
12. Adjournment